



KALANI MUSIC

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Developmental Community Music

Continuing Education and Professional Development

To receive Continuing Education Units from Chapman University, the following steps must be completed:

To receive two Graduate-Level CEUs:

1. Download the Chapman University Registration form (DCM9037b.pdf available on the PDF page of the DCM site) and Follow the instructions.
2. Notify Kalani Music that you are seeking CEUs from Chapman before or during the training course and pay the \$50 Admin fee (Kalani Music).
3. After completing all the requirements for the DCM training, you will have the required course hours for obtaining your CEUs.
4. Kalani Music will submit verification of your participation to Chapman University within 15 days after the completion of the course.
5. Documentation of Continuing Education credits will be sent to you by Chapman University via US Mail.

NOTE:

Kalani Music may not be able to honor post-course requests for CEUs. Please make sure all documentation and fees are completed within one week of attending the course.