

DCM Event Log
1 of 10

Name: Your Name

Objective Description

Date: Date of the event

of Participants: Write total here

Venue: Facility / Company, and Location (city)

Population: Group type (and age), and any significant characteristics.

Event Goal(s): List 2-3 Goals for your event. Number them! *i.e., 1) Elevate Mood*

Activities		
Inclusion Write a BRIEF summary of the Inclusion activity(s) (what they did) and end by identifying which Goal it addresses in parenthesis. <i>Note: Do not include subjective information, such as "Everyone was having fun" or "I really liked the music they were making."</i>	Cooperation Examples: <ul style="list-style-type: none">• ¿Como tu puedes? (How do you do it?) Each person shows how they play their instrument– group matches. (3) Follow the leader in rhythm. Choose someone from the group to lead a rhythm & everyone matches. (3)	Appreciation Examples: <ul style="list-style-type: none">• Each person says one thing they are happy about or grateful for that past week. (1,2)• Sing "Gracias por la muisca" (Thank you for the music.) Everyone thanks each other. (1, 3)

Subjective Description

Things I would do again the next time:

List 2-4 basic concepts you wish to include in the future (What worked for you and/or your participants).

Things that I would do differently the next time:

List 2-4 things you would change in the future. (How you would meet challenges.)

Note: Do not simply list what did not work, but provide solutions!

A special moment I will remember from this event:

In one or two sentences, note ONE positive memory from this event.

Note / Comments:

Include any other information or notes here.